

LEGAL NOTICE

Request for Statement of Qualifications

The Clermont Sun

Dates: 7/8/2021

The Board of Clermont County Commissioners and the Clermont County Engineer are establishing a prequalification list as authorized by Ohio Revised Code Section 153.68 for two distinct solicitations: **1) FACILITIES MANAGEMENT:** as-needed architectural and engineering professional design services aimed at creating, reviewing, and approving the appropriate documents for submittal for building code compliance for general office remodeling; **2) COUNTY ENGINEER:** as-needed engineering services aimed at creating, reviewing and approving the appropriate documents for bridge replacement projects, performing geotechnical services, soil borings, or construction materials testing/inspection. Potential projects may take place in 2021 and part of 2022. All interested firms may email their **Statements of Qualifications (SOQ)** to teigel@clermontcountyohio.gov or they may submit one (1) hard bound copy of their (SOQ) to Thomas Eigel, County Administrator, 101 E. Main Street, 3rd Floor, Batavia, Ohio 45103 no later than **2:00 PM EST on Thursday, July 22, 2021.**

The Board of County Commissioners will use this file to select qualified firms for services required for County projects if the estimated fee is **less than \$50,000** as permitted under ORC 153.71.

Submitted Statements of Qualifications shall include:

1. Information about the firm's history;
2. Education, technical training, and experience of owners and key personnel who would be assigned to perform the required professional design services;
3. Ability of the firm in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required professional design services competently and expeditiously;
4. **A. For FACILITIES MANAGEMENT:** Past performance of the firm on other projects related to general office remodeling, including information on no fewer than three projects completed by the firm in this field in the last five years.
B. For COUNTY ENGINEER: Past performance of the firm on other projects related to Bridge design, including information on no fewer than three projects completed by the firm in this field in the last five years.
For A. and B.: This information shall include the project name, cost, location, project deadline, date completed, and project reference contact;
5. The firm's experience with Clermont County Government projects, if any.

The format of the SOQ must be as outlined above. Narrative pages are to be 8-1/2 inches by 11 inches. All information provided shall be bound into a single volume. A clear and concise presentation of information is encouraged with a maximum page limit of 15 single-sided pages. Advertising or sales-based literature, information, or data is **NOT ACCEPTABLE** as a representation of statements of qualifications. All submitted electronic copies shall be submitted as a PDF and all submitted hard copies shall be accompanied by an electronic copy in PDF format on a CD, DVD, or flash drive. Any submitted SOQs that do not comply with these requirements will be rejected.

This notice will also be posted on Clermont County's website at the following URL link: www.clermontcountyohio.gov. In order to view the legal notice, please click on the link "Legal Notices" located on the Clermont County Home Page.

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CLERMONT COUNTY, OHIO

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